

2018–19 Parent Appeal



**UNIVERSITY OF
NORTHWESTERN**
ST. PAUL

FINANCIAL AID OFFICE | 3003 Snelling Avenue North | St. Paul, MN 55113-1598 | 866-853-2455 | 651-631-5212 | financialaid@unwsp.edu | unwsp.edu/financialaid

The U.S. Department of Education gives the financial aid office the authority to make adjustments to a student's financial aid eligibility when financial circumstances arise that are out of the control of the parent. The following are circumstances that commonly merit consideration.

IN ALL SITUATIONS PROVIDE DOCUMENTATION AND 2016 FEDERAL 1040 TAX

PLEASE CHECK THE APPROPRIATE BOXES:

Insufficient documentation will delay the appeal process

- PARENT(S) REDUCTION IN INCOME, UNEMPLOYMENT COMPENSATION AND/OR UNTAXED BENEFITS
 - Complete Worksheet A or B on the back of this page.
 - Provide current pay stub, 2016 W-2 statements or Federal 1040 tax form.
 - If receiving unemployment benefits provide a copy of benefits statement from the government.
 - For loss or reduction of untaxed benefits, provide a copy of the court order or notice of termination of benefits from the appropriate agency (example: child support received).
- PARENT'S UNUSUALLY HIGH UNINSURED MEDICAL AND DENTAL EXPENSES
 - Provide your 2016 Schedule A (medical receipts **will not** be accepted for documentation)
- TUITION EXPENSES AT PRIVATE ELEMENTARY OR SECONDARY SCHOOL/HOME SCHOOLING COSTS
 - Provide receipts of fees paid in 2016 or an official billing statement.
- SIGNIFICANT FINANCIAL SUPPORT OF AN EXTENDED FAMILY MEMBER (**50% OR MORE**)
 - Provide documentation such as a summary of data with copies of receipts, cancelled checks, etc.
- PARENT IN COLLEGE WITH TUITION EXPENSES NOT PAID BY LOANS
 - Provide receipts of fees paid or an official billing statement from 2016.
- UNUSUAL DEBT (NOT CONSUMER DEBT)
 - Provide documentation such as a summary of data with copies of contracts, lien, billing/payment summary.
- NON-DISCRETIONARY LEGAL EXPENSES
 - Provide receipts of fees paid or in the case of court ordered payments, attach court documentation.
- OTHER _____
 - Provide documentation to support stated situation.

UNW Student #1 _____ ID# _____

UNW Student #2 _____ ID# _____

Briefly explain your circumstances. (Use additional pages if necessary.) _____

Parent Name _____ Parent Signature _____

Parent E-mail _____ Parent Phone Number _____

Date _____

Please return to:

University of Northwestern – St. Paul
Office of Financial Aid
3003 Snelling Avenue North
St. Paul, MN 55113-1598

Local: 651-631-5212
Toll Free: 866-853-2455
Fax: 651-628-3332
financialaid@unwsp.edu

WORKSHEET A

2017 Projected Income (use gross earnings)

- | | |
|---|-------------|
| 1. Your earnings to date in 2017 | \$ _____ |
| 2. Your expected earnings for the rest of 2017 | + _____ |
| 3. Spouse's expected earnings for 2017 | + _____ |
| 4. Unemployment benefits/severance pay | + _____ |
| 5. Other taxable income | |
| • Capital gains, interest, dividends, etc. | + _____ |
| 6. Untaxed income | |
| • Housing allowance, worker's compensation,
VA assistance, disability, child support received, etc.
(Do not report SS benefits) | + _____ |
| | TOTAL _____ |

WORKSHEET B

2018 Projected Income (use gross earnings)

- | | |
|---|-------------|
| 1. Your earnings to date in 2018 | \$ _____ |
| 2. Your expected earnings for the rest of 2018 | + _____ |
| 3. Spouse's expected earnings for 2018 | + _____ |
| 4. Unemployment benefits/severance pay | + _____ |
| 5. Other taxable income | |
| • Capital gains, interest, dividends, etc. | + _____ |
| 6. Untaxed income | |
| • Housing allowance, worker's compensation,
VA assistance, disability, child support received, etc.
(Do not report SS benefits) | + _____ |
| | TOTAL _____ |

